



## NOTICE OF ANNUAL GENERAL MEETING AND EXPLANATORY STATEMENT

For an Annual General Meeting to be held on Friday, 4 November 2011 at 9:30am (AEDT) at The Marble Room, Radisson Plaza Hotel Sydney, 27 O'Connell Street, Sydney NSW 2000



## TIME AND PLACE OF MEETING AND HOW TO VOTE

#### Venue

The Annual General Meeting of IMF (Australia) Ltd will be held at:

The Marble Room Radisson Plaza Hotel Sydney 27 O'Connell Street Sydney NSW 2000

Date: Commencing: 4 November 2011 9:30am (AEDT)

#### How to Vote

You may vote by attending the meeting in person, by proxy or by authorised representative.

#### Voting in Person

To vote in person, please attend the meeting on the date and at the place set out above. The meeting will commence at 9:30 am (AEDT).

#### Voting by Proxy

To vote by proxy, please complete, sign and return to Computershare the proxy form enclosed with this Notice of Annual General Meeting as soon as possible. You can send your proxy form to Computershare by doing one of the following:

- lodging it online at <u>www.investorvote.com.au;</u> or
- emailing it to imf@computershare.com.au; or
- faxing it to 1800 783 447 (within Australia) or +61 3 9473 2555 (from overseas); or
- posting it to: Computershare Investor Services Pty Limited GPO Box 242, Melbourne VIC 3001; or
- delivering it to: Computershare Investor Services Pty Limited, Level 4, 60 Carrington Street, Sydney NSW 2000; or
- Custodian voting for Intermediary Online subscribers only (custodians) please visit <u>www.intermediaryonline.com</u> to submit your voting intentions;

so that your proxy is received by no later than 5:00pm (AEDT) on 2 November 2011.

#### Your proxy form is enclosed.



## IMF (AUSTRALIA) LTD ABN 45 067 298 068

## NOTICE OF ANNUAL GENERAL MEETING

Notice is given that the Annual General Meeting of shareholders of IMF (Australia) Ltd (**Company**) will be held in the Marble Room, Radisson Plaza Hotel Sydney, 27 O'Connell Street, Sydney NSW 2000 at 9:30am (AEDT) on 4 November 2011.

The Explanatory Statement that accompanies and forms part of this Notice describes the matters to be considered as ordinary and special business.

## AGENDA

## **ITEM 1 – FINANCIAL STATEMENTS AND REPORT**

To receive the financial statements of the Company for the year ended 30 June 2011 together with the Directors' Declaration, the Directors' Report and the Auditor's Report.

## **ITEM 2 – RE-ELECTION OF DIRECTORS**

#### Resolution 1 – Re-election of a Director – Mr Rob Ferguson

To consider and, if thought fit, to pass, with or without amendment, the following resolution as an **ordinary resolution**:

"That Mr Rob Ferguson, being a Director, retires by rotation in accordance with Clause 13.2 of the Constitution and, being eligible, is hereby re-elected as a Director."

**Short Explanation**: Clause 13.2 of the Constitution requires that at the Annual General Meeting, one-third of the Directors for the time being shall retire from office. A retiring Director is eligible for reelection. Clause 13.2 also requires that no Director can hold office for more than 3 years. Mr Ferguson was last re-elected at the AGM held in 2008. A retiring Director is eligible for re-election.

#### Resolution 2 – Re-election of a Director – Mr Alden Halse

To consider and, if thought fit, to pass, with or without amendment, the following resolution as an **ordinary resolution**:

"That Mr Alden Halse, being a Director, retires by rotation in accordance with Clause 13.2 of the Constitution and, being eligible, is hereby re-elected as a Director."

**Short Explanation**: Clause 13.2 of the Constitution requires that at the Annual General Meeting, one-third of the Directors for the time being shall retire from office. A retiring Director is eligible for reelection. Clause 13.2 also requires that no Director can hold office for more than 3 years. Mr Halse was last re-elected at the AGM held in 2009. A retiring Director is eligible for re-election.



### Resolution 3 – Re-election of a Director – Mr Clive Bowman

To consider and, if thought fit, to pass, with or without amendment, the following resolution as an **ordinary resolution**:

"That Mr Clive Bowman, being a Director appointed as an additional director, retires in accordance with Clause 13.5 of the Constitution and, being eligible, is hereby reelected as a Director."

**Short Explanation**: Clause 13.5 of the Constitution requires that at the Annual General Meeting, additional Directors appointed by the existing Directors shall retire from office. A retiring Director is eligible for re-election.

## **ITEM 3 – REMUNERATION REPORT**

#### **Resolution 4 – Remuneration Report**

To consider and, if thought fit, to pass, with or without amendment, the following resolution as an **ordinary resolution**:

"That, for the purposes of Section 250R(2) of the Corporations Act, the Remuneration Report for 2011 be adopted."

**Short Explanation:** Under Section 250R(2) of the Corporations Act, at the Annual General Meeting of a listed company a resolution that the Remuneration Report be adopted must be put to the vote. This resolution is advisory only and does not bind the Company.

#### **Voting Exclusion**

The Company will disregard any votes cast on this Resolution by a person to whom the Resolution would permit a financial benefit to be given (except a benefit solely in their capacity as holders of ordinary securities) if the Resolution is passed, or by any associate of such a person.

However, the Company will not disregard a vote if:

- (a) it is cast by the person as proxy for a person who is entitled to vote, and is cast in accordance with directions on the proxy form; or
- (b) it is cast by the person chairing the Meeting as proxy for a person who is entitled to vote, and is cast in accordance with a direction on the proxy form to vote as the proxy decides.

#### DATED THIS 28<sup>th</sup> DAY OF SEPTEMBER 2011 BY ORDER OF THE BOARD

Laid.

DIANE JONES COMPANY SECRETARY



#### NOTES:

1.

- A shareholder of the Company who is entitled to attend and vote at a general meeting of shareholders is entitled to appoint not more than two proxies. Where more than one proxy is appointed, each proxy may be appointed to represent a specified proportion of the shareholder's voting rights. If the shareholder appoints two proxies and the appointment does not specify this proportion, each proxy may exercise half of the votes. A proxy need not be a shareholder of the Company.
- 2. Where a voting exclusion applies, the Company need not disregard a vote if it is cast by a person as a proxy for a person who is entitled to vote in accordance with the directions on the proxy form to vote as the proxy decides or it is cast by the person chairing the meeting as proxy for a person who is entitled to vote, in accordance with a direction on the proxy form to vote as the proxy decides.
- 3. In accordance with Regulation 7.11.37 of the Corporations Regulations, the Directors have set a date to determine the identity of those entitled to attend and vote at the meeting. This date is 5:00pm (AEDT) on 2 November 2011.

#### VOTING PROHIBITION BY PROXY HOLDERS

- 4. In accordance with section 250R of the Corporations Act, a vote on Resolution 4 must not be cast (in any capacity) by, or on behalf of:
  - (a) a member of the Key Management Personnel whose remuneration details are included in the Remuneration Report; or
  - (b) a Closely Related Party of such a member.
  - However, a person described above may cast a vote on Resolution 4 if:
    - (a) the person does so as a proxy appointed by writing that specifies how the proxy is to vote on Resolution 4; and
    - (b) the vote is not cast on behalf of a person described in paragraphs 4 (a) or 4 (b) above.

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## **EXPLANATORY STATEMENT**

This Explanatory Statement and all attachments are important documents. They should be read carefully.

If you have any questions regarding the matters set out in this Explanatory Statement or the preceding Notice, please contact the Company, your stockbroker or other professional adviser.

## **GENERAL INFORMATION**

This Explanatory Statement has been prepared for the Shareholders of IMF (Australia) Ltd (**Company**) in connection with the Annual General Meeting.

## **ITEM 1 – FINANCIAL STATEMENTS AND REPORT**

The Financial Report, Directors' Report and Auditor's Report for the Company for the year ended 30 June 2011 will be laid before the Meeting. There is no requirement for shareholders to approve those reports. However, the Chairman will allow a reasonable opportunity for shareholders to ask questions or make comments about those reports and the management of the Company.

Shareholders will also be given a reasonable opportunity to ask the Auditor questions about the conduct of the audit and the preparation and content of the Auditor's report, the accounting policies adopted by the Company in relation to the preparation of the financial statements and the independence of the Auditor in relation to the conduct of the audit. As a shareholder, you are entitled to submit one written question to the Auditor prior to the Annual General Meeting provided that the question relates to:

- the content of the Auditor's Report; or
- the conduct of the audit in relation to the Financial Report.

All written questions must be received by the Company no later than 5 business days before the meeting date. All questions must be sent to the Company and may not be sent direct to the Auditor. The Company will then forward all questions to the Auditor. The Auditor will answer all written questions submitted prior to the Annual General Meeting. Copies of the questions, if any, submitted to the Company's Auditor will be available at the Meeting and posted on the Company's website.

## **ITEM 2 – RE-ELECTION OF DIRECTORS**

#### a. Resolution 1 – Re-election of a Director – Mr Rob Ferguson

Clause 13.2 of the Constitution requires that at the Annual General Meeting, one third of the Directors for the time being, or, if their number is not a multiple of 3, then such number as is appropriate to ensure that no Director, other than alternate Directors and the Managing Director, holds office for more than 3 years, shall retire from office. A retiring Director is eligible for re-election. Additional Directors appointed since the last Annual General Meeting shall not be taken into account in determining the Directors who are to retire by rotation.

Mr Rob Ferguson retires by rotation and is eligible for re-election.

Mr Ferguson is currently the Chairman of the Company. Mr Ferguson is also a member of the Remuneration Committee, the Audit Committee and the Nomination Committee. A brief description of the qualifications of Mr Ferguson is set out on page 9 of the Company's 2011 Annual Report.

#### b. Resolution 2 – Re-election of a Director – Mr Alden Halse

Clause 13.2 of the Constitution requires that at the Annual General Meeting, one third of the Directors for the time being, or, if their number is not a multiple of 3, then such number as is appropriate to ensure that no Director, other than alternate Directors and the Managing Director, holds office for more than 3 years, shall retire from office. A retiring Director is eligible for re-election. Additional Directors appointed since the last Annual General Meeting shall not be taken into account in determining the Directors who are to retire by rotation.

Mr Alden Halse retires by rotation and is eligible for re-election.

Mr Halse is currently a Non-Executive Director. Mr Halse is also Chairman of the Audit Committee and a member of the Remuneration Committee. A brief description of the qualifications of Mr Halse is set out on pages 11 and 12 of the Company's 2011 Annual Report.

#### c. Resolution 3 – Re-election of a Director – Mr Clive Bowman

Clause 13.5 of the Constitution allows the Directors at any time to appoint a person to be a Director to fill a casual vacancy provided that total number of Directors does not at any time exceed the maximum number specified by the Constitution. Any Director so appointed holds office until the next Annual General Meeting of members of the Company and is then eligible for re-election at that meeting.

In accordance with Clause 13.5 of the Constitution, Mr Bowman retires from office and, being eligible for re-election, submits himself for re-election as a Director.

Mr Bowman is currently an Executive Director of the Company and is the Company's Director of Operations. A brief description of the qualifications of Mr Bowman is set out on page 11 of the Company's 2011 Annual Report.

The Chairman intends to vote undirected proxies in favour of the re-election of Mr Ferguson, Mr Halse and Mr Bowman.

# The Board unanimously recommends the re-election of Mr Ferguson, Mr Halse and and Mr Bowman.

## **ITEM 3 – REMUNERATION REPORT**

#### **Resolution 4 – Adoption of Remuneration Report**

Pursuant to the Corporations Act, the Company is required to include in the Directors' Report a detailed Remuneration Report relating to Directors' and executives' remuneration in the financial year ended 30 June 2011, and submit it for adoption by resolution of shareholders at the Annual General Meeting.

The Remuneration Report for the year ended 30 June 2011 is set out on pages 20 to 26 in the Company's 2011 Annual Report, a copy of which can be found on the Company's website at www.imf.com.au.

Shareholders are entitled to vote on the question of whether the Remuneration Report, as contained in the 2011 Annual Report, is to be adopted.

Section 250R(3) of the Corporations Act provides that Resolution 4 is advisory only and does not bind the Directors or itself. A failure of shareholders to pass Resolution 4 will not require the Directors to alter any of the arrangements in the Remuneration Report.

However, the Corporations Act has been amended by the Corporations Amendment (Improving Accountability on Director and Executive Remuneration) Act (**Director and Executive Remuneration Act**) which received Royal Assent on 27 June 2011 and came into effect on 1 July 2011.

The Director and Executive Remuneration Act introduced new sections 250U and 250Y, among others, into the Corporations Act, giving shareholders the opportunity to remove the Board if the Remuneration Report receives a 'no' vote of 25% or more at two consecutive annual general meetings (**Two Strikes Rule**).

Under the Two Strikes Rule, where a resolution on the Remuneration Report receives a 'no' vote of 25% or more at two consecutive annual general meetings, the Company will be required to put to shareholders at the second annual general meeting a resolution on whether another meeting should be held (within 90 days) at which all Directors (other than the managing director) who were in office at the date of approval of the applicable Directors' Report must stand for re-election.

In summary, if the Remuneration Report receives a 'no' vote of 25% or more at this Meeting, shareholders should be aware that if there is a 'no' vote of 25% or more at the next annual general meeting the consequences are that it may result in the re-election of the Board.

Following consideration of the Remuneration Report, the Chairman will give shareholders a reasonable opportunity for shareholders to ask questions about, or make comments on, the Remuneration Report.

The Chairman will not cast undirected votes on Resolution 4.

#### The Board unanimously recommends the adoption of the Remuneration Report.

#### **ENQUIRIES**

Shareholders are invited to contact Ms Diane Jones (Company Secretary) on (02) 8223 3545 if they have any queries in respect of the matters set out in these documents.

## **GLOSSARY**

ASX means ASX Limited trading as the Australian Securities Exchange.

ASX Listing Rules or Listing Rules means the Listing Rules of ASX.

Board means the board of directors of the Company.

Company and IMF means IMF (Australia) Ltd ABN 45 067 298 088.

Constitution means the Company's constitution.

Corporations Act means the Corporations Act 2001 (Cth).

Directors means the current directors of the Company.

Explanatory Statement means the explanatory statement to the Memorandum.

Meeting or Annual General Meeting means the meeting convened by the Notice.

Memorandum means this explanatory memorandum.

Notice means the notice of meeting accompanying this Memorandum.

Resolution means a resolution contained in the Notice.

Share means a fully paid ordinary share in the capital of the Company.

Shareholder means a holder of Shares.



#### Lodge your vote:

Online: www.investorvote.com.au

🖂 By Mail:

Computershare Investor Services Pty Limited GPO Box 242 Melbourne Victoria 3001 Australia

Alternatively you can fax your form to (within Australia) 1800 783 447 (outside Australia) +61 3 9473 2555

For Intermediary Online subscribers only (custodians) www.intermediaryonline.com

#### For all enquiries call:

(within Australia) 1300 850 505 (outside Australia) +61 3 9415 4000

## **Proxy Form**

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Vote online or view the annual report, 24 hours a day, 7 days a week:

## www.investorvote.com.au

Cast your proxy vote

Access the annual report

Review and update your securityholding

Your secure access information is: Control Number:

SRN/HIN:

**PLEASE NOTE:** For security reasons it is important that you keep your SRN/HIN confidential.

### 🖄 For your vote to be effective it must be received by 5:00pm (AEDT) on Wednesday 2 November 2011

## How to Vote on Items of Business

All your securities will be voted in accordance with your directions.

#### Appointment of Proxy

**Voting 100% of your holding:** Direct your proxy how to vote by marking one of the boxes opposite each item of business. If you do not mark a box your proxy may vote as they choose. If you mark more than one box on an item your vote will be invalid on that item.

**Voting a portion of your holding:** Indicate a portion of your voting rights by inserting the percentage or number of securities you wish to vote in the For, Against or Abstain box or boxes. The sum of the votes cast must not exceed your voting entitlement or 100%.

Appointing a second proxy: You are entitled to appoint up to two proxies to attend the meeting and vote on a poll. If you appoint two proxies you must specify the percentage of votes or number of securities for each proxy, otherwise each proxy may exercise half of the votes. When appointing a second proxy write both names and the percentage of votes or number of securities for each in Step 1 overleaf.

A proxy need not be a securityholder of the Company.

## **Signing Instructions for Postal Forms**

**Individual:** Where the holding is in one name, the securityholder must sign.

**Joint Holding:** Where the holding is in more than one name, all of the securityholders should sign.

**Power of Attorney:** If you have not already lodged the Power of Attorney with the registry, please attach a certified photocopy of the Power of Attorney to this form when you return it.

**Companies:** Where the company has a Sole Director who is also the Sole Company Secretary, this form must be signed by that person. If the company (pursuant to section 204A of the Corporations Act 2001) does not have a Company Secretary, a Sole Director can also sign alone. Otherwise this form must be signed by a Director jointly with either another Director or a Company Secretary. Please sign in the appropriate place to indicate the office held. Delete titles as applicable.

### Attending the Meeting

Bring this form to assist registration. If a representative of a corporate securityholder or proxy is to attend the meeting you will need to provide the appropriate "Certificate of Appointment of Corporate Representative" prior to admission. A form of the certificate may be obtained from Computershare or online at www.investorcentre.com under the information tab, "Downloadable Forms".

**Comments & Questions:** If you have any comments or questions for the company, please write them on a separate sheet of paper and return with this form.



Change of address. If incorrect. mark this box and make the correction in the space to the left. Securityholders sponsored by a broker (reference number commences with 'X') should advise your broker of any changes.

## **Proxy Form**



Please mark **X** to indicate your directions

## Appoint a Proxy to Vote on Your Behalf

I/We being a member/s of IMF (Australia) Ltd hereby appoint

#### the Chairman <u>OR</u> of the Meeting

PLEASE NOTE: Leave this box blank if you have selected the Chairman of the Meeting. Do not insert your own name(s).

or failing the individual or body corporate named, or if no individual or body corporate is named, the Chairman of the Meeting, as my/our proxy to act generally at the meeting on my/our behalf and to vote in accordance with the following directions (or if no directions have been given, as the proxy sees fit) at the Annual General Meeting of IMF (Australia) Ltd to be held at the Marble Room, Radisson Plaza Hotel Sydney, 27 O'Connell Street, Sydney NSW 2000 at 9:30am (AEDT) on Friday 4 November 2011 and at any adjournment of that meeting. The Chairman of the Meeting intends to vote undirected proxies in favour of each item of business other than in respect of Resolution 4.

Important for Resolution 4 - If the Chairman of the Meeting is your proxy or is appointed as your proxy by default and you have not directed him how to vote on Resolution 4 below, please mark the box in this section. If you do not mark this box and you have not directed your proxy on how to vote on Resolution 4 in Step 2 below, the Chairman will NOT cast your votes on Resolution 4 and your votes will NOT be counted in computing the required majority if a poll is called on this Resolution.

If you appoint the Chairman of the Meeting as your proxy you can direct the Chairman how to vote on Resolution 4 by either marking the relevant boxes in Step 2 below (for example if you wish to vote against or abstain from voting) or by marking this box (in which case the Chairman will vote in favour of Resolution 4).

The Chairman of the Meeting intends to vote all available proxies in favour of Resolution 4.

- I/We (except where I/we have indicated a different voting intention below):
  - (a) direct the Chairman of the Meeting to vote in favour of Resolution 4; and
  - (b) authorise, in respect of Resolution 4 the Chairman of the Meeting to vote as described even though Resolution 4 is connected directly or indirectly with the remuneration of a member of Key Management Personnel for the Company.

PLEASE NOTE: If you mark the Abstain box for an item, you are directing your proxy not to vote on your **Items of Business** behalf on a show of hands or a poll and your votes will not be counted in computing the required majority.

2			For	Against	Abstain
	1	Re-election of a Director - Mr Rob Ferguson			
)	2	Re-election of a Director - Mr Alden Halse			
ク	3	Re-election of a Director - Mr Clive Bowman			
<u></u>	4	Remuneration Report			

The Chairman of the Meeting intends to vote all available proxies in favour of each item of business.

SIGN

Signature of Securityholder(s) This section must be completed.

Individual or Securityholder 1	Securityholder 2		Securityh	Securityholder 3			
Sole Director and Sole Company Secretary	Director		Director/C	Company Secretary			
Contact Name		Contact Daytime Telephone		Date	Ι	Ι	

